

Support Service Agreement

Participant Name	Case	PIN	Date
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You can get help with costs related to participating in FSET activities. The most common support services are for transportation, including:

- Gas Cards
- Bus Passes/Tokens (in areas where available)
- Taxi Tickets (in areas where available)

By receiving support services, you agree to the following:

- I will use my support services to complete FSET activities listed on my Employment Plan.
- I will turn in documentation to my case manager showing completion of my FSET activities.
- I understand that if I receive assistance but then do not do my activities, I may not be able to receive additional assistance until I complete those activities.
- If I receive gas cards, I will track the miles I travel to complete my FSET activities and will receive gas cards based upon how many miles I traveled for FSET activities.
- If I do not have a valid driver's license or vehicle, I can use gas cards for someone else to take me to and from my FSET activities.
- If I am traveling to do job search more than 10 miles, I understand I need to apply for more than one job per trip. It is expected I make at least five (5) employer contacts unless the trip is for a scheduled job interview, job fair or similar event. My case manager may grant an exception based upon my circumstances.
- I will be granted good cause if FSET does not have the funding to pay for allowable support services.

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- I may lose my right to receive future support services if I:
 - don't follow the above agreement, or
 - falsely report activity to receive support services, or
 - Sell, trade, or falsely report support services being lost or stolen.
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I agree to follow the support service policies listed above.

Signature of FSET Customer

Date

Signature of FSET Case Manager

Date